

## St Mark's Church, Broomhill

Minutes of the Parochial Church Council meeting held on 24 July 2012 (7.30 pm).

### Present

Ian Wallis (Chair)	Briony Taylor	David Price	Joe Forde
Tanya Ralph (Minutes)	Catherine Trickett	David Trickett	Philip Booth
Alistair Sutcliffe	Jane Padget	Charles Stirling	Rick Hughes
Anne Padget	Shan Rush from 19.35	Peter Ryder from 19.40	Deni Ennals from 19.40
Simon Ennals from 19.55			

### Apologies

Sue Hammersley	Prema Salt	Mike Hunt	Pat Hunt
Geoff Fisher	David Ryder	Jennifer Hurrell	Gary Grief
Don Smith			

David Trickett led the opening devotions.

		Action
<b>29</b>	<b>Approval of the minutes of the PCC meeting 11 June 2012</b>	
	The minutes of the meeting on 11 June 2012 were approved with no amendments.	TR
<b>30</b>	<b>Matters arising from minutes of the PCC meeting 11 June 2012</b>	
	18 - 08/09 - New Committees/PCC Representatives/links/membership - Tanya R has now sent the collated names onto the committee conveners and Jean Dickson (CTBB).  20 - PV Panel Display – Educational Resource? – Mark Wellens, the carpenter who built the new library shelves, has been commissioned to create the new notice board.  22 - Equal Civil Marriage – Response to Government Consultation - Anne P has submitted the agreed response on behalf of the PCC.	
<b>31</b>	<b>Correspondence</b>	
	Ian W reported that he had received a letter from Taylor and Emmett Solicitors informing him that we are a beneficiary of the late Ann Tonge's estate to the sum of £15,978, with no restrictions or guidance on usage  Ian W has been contacted to ascertain whether we would be willing to sponsor another monthly edition of Broomhall News at a cost of approximately £150. This was agreed by the PCC.  SAVE (Sheffield Agencies for the Vulnerable and Excluded) is looking for a new chair. It was agreed that the vacancy would be advertised in the weekly blue sheet.  Ian W has been asked by Jelly Morgans if she can borrow the portable PA (used at the Broomhill Festival) for her wedding. Jelly and Stephen have agreed to pay any insurance excess and the whole cost of replacement/repair if necessary. The PCC agreed to allow Jelly to borrow, conditional upon the requirements specified in the church's insurance policy being fulfilled.	DR IW  IW AP  IW DR
<b>32</b>	<b>Review of Safeguarding Policies</b>	
	<b>Children</b> – Deni E reported that the existing policy is largely in line with current Diocesan guidance, but recommended changes relating to training. As a caring community, she would like us to become more proactive and transparent about Safeguarding, a position of 'informed vigilance'. Deni proposes to be more visible as Safeguarding Officer through involvement in volunteer recruitment, attendance at meetings of children's leaders and liaison with church wardens. She also stressed the importance not only of CRB checks for adults working with children, but also of taking up references, whether volunteers already belong to St Mark's or are new to the church community. Deni went on to insist that we urgently need to move to a situation where Safeguarding training is a condition of involvement in children's ministry.	

	<p>Other changes to the policy included revising the Lions Group age from 11 years to 10 years and Year 7 to Year 6. In addition, Ian W underlined the importance of asking non-church groups using St Mark's for evidence of their Safeguarding policy and insurance cover. Anne P to check this.</p> <p>Following discussion in which concerns about the difficulties of making training accessible to volunteers and by whom it should be offered were raised, it was proposed that the policy should be updated to make safeguarding training mandatory for all volunteers with children. It was also agreed that we needed to allow for observers who don't work unsupervised to be allowed to contribute without training.</p> <p>The PCC agreed to this revision, but acknowledged that it needed to be implemented in such a way as to ensure that our work with young people was able to continue.</p> <p><b>Vulnerable Adults</b> –It was pointed out that the revisions of the 2011 policy review have not yet been adopted by the PCC. It was also pointed out that the policy under consideration at this meeting incorporated all of these revisions including those recommended by Sue Booth (Diocesan Safeguarding Officer). The PCC agreed to accept this updated policy. The question of whether there have been any further changes in the diocese policy since Sue Booth was consulted in Autumn 2012 was raised. Ian W indicated that he had not been informed of any.</p> <p><b>Domestic Abuse</b> - Tanya R brought a new policy on our response to Domestic Abuse to the meeting. The PCC agreed to accept this policy. There followed discussion about how we disseminate this to raise levels of awareness/publicise this policy. It was agreed that a group (Mike H, Tanya R, Jane P, Deni E and Ian W) should look at how we implement this policy and bring a proposal to a future PCC meeting.</p>	<p>AP</p> <p>DE</p> <p>TR</p>
<b>33</b>	<b>First Aid Training</b>	
	<p>It was confirmed that St Mark's, like every church, has a responsibility to provide First Aid training to staff and volunteers so that we have first aiders available within groups such as lunch club and the various children's groups. Ian W, aware that training was much-needed and long-overdue, had asked Sue H to consult interested parties and draw up a concrete proposal. He reported that her preferred option would be to employ Will Legon to carry out the training at a cost of approximately £250 in the first instance. Concerns were expressed over the difficulty of ensuring all groups were represented and of the need to repeat training on an on-going basis. Rather than delay the delivery of training any longer, the PCC agreed to allocate up to £500 for training in the first instance and authorized Sue H to proceed in make arrangements for its delivery.</p>	SH
<b>34</b>	<b>Equal Civil 'Gay' Marriage – A Consultation?</b>	
	<p>Ian W proposed that we hold a consultation morning on this issue, which could also incorporate a review of our policy of Civil Partnerships. This was welcomed, but it was thought advisable to delay this until after the publication of the Government's response to its recent public consultation, perhaps Spring 2013. It was agreed that a small group (Mike H/Anne P/Ian W/Philip B) would be asked to organise this morning.</p>	MH AP IW PB
<b>35</b>	<b>Women Bishops – Synod Update</b>	
	<p>Alistair S outlined the process to approve women bishops and then reported on the current position.</p> <p>General Synod recently decided to refer 'amendment 5 1 c' back to the House of Bishops by a substantial margin. This amendment relates to the process for putting in place alternative episcopal oversight for parishes and clergy unable to be overseen by a woman Bishop.</p> <p>The House of Bishops now has to decide whether to remove the clause altogether, leave it unaltered or revise it. Following this, the legislation would return to General Synod in November 2012 for final consideration in its current form.</p> <p>The PCC agreed that there was little to be gained by writing to Bishop Steven and that we should just watch and pray.</p>	
<b>36</b>	<b>Sheffield Credit Union – Proposal</b>	
	<p>Following a meeting between Ian W, Robin Story, David P and representatives of Sheffield Credit Union on 26 June, David had prepared a paper outlining proposals for how St Mark's,</p>	

	<p>the PCC, as well as members of the congregation, could support the work of SCU and, by doing so, its clients. After discussing these proposals, the PCC agreed to the following:</p> <ol style="list-style-type: none"> <li>1. to highlight the work of SCU on one Sunday in the Autumn, including inviting representatives to contribute to the 10 o'clock service and provide a staff/display at which interested parties could enrol.</li> <li>2. to authorise the church treasurer (David R) to contact SCU and carry out due diligence checks with a view to enrolling St Mark's as a corporate member and depositing between £5000-£10000 of the church's fabric reserves (exact amount to be decided by the Standing Committee) within a SCU account.</li> <li>3. to assist/support the setting up of a local contact point in Broomhall for SCU where members can deposit/withdraw money and get advice.</li> </ol>	<p>IW</p> <p>DR</p> <p>DR IW</p>
<b>37</b>	<b>Staffing – Update</b>	
	<p><b>Director of Music:</b> Martin Lightowler finishes as the locum Director of Music this Sunday when there will be a presentation. After the August break, Andrew Sanderson will take on the role as an interim arrangement until a permanent appointment is made hopefully by the end of the year.</p> <p><b>Worker with Young Adults/Students (of St Marks):</b> Ian W, Tanya R and Jonathan Kruschwitz (postgraduate member of the congregation) interviewed 3 candidates for this post and have appointed Jenny Ryder to the role which commences on 1 September 2012 and runs through to the end of the year, but will hopefully be renewed conditional upon funding.</p> <p><b>Other staffing:</b> The Standing Committee to agree a present and presentation event for Kay Hudson. It was suggested we could offer to pay for an art related course.</p>	<p>IW</p> <p>IW TR</p>
<b>38</b>	<b>50<sup>th</sup> Anniversary Celebrations – Update</b>	
	<p>Briony T introduced the paper prepared by the working group outlining initial ideas for the 50<sup>th</sup> Anniversary celebrations. Proposals met with varying degrees of support. Those particularly favoured included: commissioning a piece of artwork, possibly for the main entrance; staging a musical event involving members of the congregation and community; holding an anniversary weekend of celebrations, including a special service with high profile preacher; featuring St Mark in some way, perhaps a sermon series. It was pointed out that 2013 is also the 100<sup>th</sup> anniversary of stainless steel in Sheffield. In addition it was suggested that we need to avoid a clash with the Festival. The group was encouraged to pursue its ideas in the light of these comments and to keep the PCC informed of progress.</p>	<p>BT</p>
<b>39</b>	<b>Church Weekend Away – Update</b>	
	<p>A communication will be going out shortly containing details of the timetable, workshops etc. At the same time people will be contacted to make final payments. Alistair S outlined the timetable. It is thought that we are likely to use some but not all of the £2000 the PCC set aside to underwrite the event. The money raised by the 'Auction of Promises' as well as other donations will be spent on providing bursaries for members of the congregation.</p>	<p>IW AS</p>
<b>40</b>	<b>Any other urgent business (taken with the approval of the PCC)</b>	
	<p>SRG is currently going through a review. David P will be handing over the Chair after its October meeting. Ruth Shelton, former Social Responsibility Officer of Southwell Diocese and current Director of Emmanuel House Centre for the Homeless in Nottingham, has been invited to assist in the review on a consultancy basis, but has not yet replied. Questions to be asked include 'What is our mission of SRG?' and 'How should we carry this out?'. Home Donations has requesting that an early payment is made to Transport 17 (awarded a grant in the Home Donations review) to assist with their minibus repairs. The PCC agreed to this unanimously.</p>	<p>DP</p> <p>DR</p>
<b>41</b>	<b>Date and time of the next meeting:</b>	
	Wednesday 26 September 2012 at 7.30 pm.	
	The meeting finished at 21.30	